

## AMS/FAST CHANGE REQUEST (CR) COVERSHEET

**Change Request Number:** 23-85

**Date Received:** May 3, 2023

**Title:** Updates to Source Evaluation Plan-Lowest Price Technically Acceptable & Source Evaluation Plan-Tradeoff Templates

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**Policy and Guidance:** (Please check only one box)

- |   |  |
|---|--|
| <input type="checkbox"/> Policy                           | <input type="checkbox"/> Procurement Tools and Resources     |
| <input type="checkbox"/> Guidance                         | <input type="checkbox"/> Real Property Templates and Samples |
| <input type="checkbox"/> Procurement Samples              | <input type="checkbox"/> Procurement Clauses                 |
| <input checked="" type="checkbox"/> Procurement Templates | <input type="checkbox"/> Real Property Clauses               |
| <input type="checkbox"/> Procurement Forms                | <input type="checkbox"/> Other Tools and Resources           |
| <input type="checkbox"/> Procurement Checklists           |  |

### Summary of Change:

Citations in two AMS templates (1) Source Evaluation Plan-Lowest Price Technically Acceptable and (2) Source Evaluation Plan-Tradeoff) were administratively changed.

(1) SEP-LPTA: 3. NATURE AND SCOPE OF THE ACQUISITION - 3.2 Acquisition Strategy - Example:

FROM: The PROJECT NAME acquisition and source selection are being conducted in accordance with AMS Clause 3.2.2.3 Source Selection. The Government contemplates awarding a single Indefinite Delivery Indefinite Quantity (IDIQ) contract for a base period of five (5) years with two one (1) year options. The contract will award Task Orders on a Time and Materials (T&M) or Firm Fixed Price (FFP) basis.

TO: The PROJECT NAME acquisition and source selection are being conducted in accordance with [(Pick one) AMS Policy 3.2.2.3 Complex and Noncommercial Source Selection OR AMS Policy 3.2.2.5 Commercial and Simplified Purchase Method]. The

Government contemplates awarding a single Indefinite Delivery Indefinite Quantity (IDIQ) contract for a base period of five (5) years with two one (1) year options. The contract will award Task Orders on a Time and Materials (T&M) or Firm Fixed Price (FFP) basis.

(2) SEP-Tradeoff: III. NATURE AND SCOPE OF THE ACQUISITION - 2. Acquisition Strategy - Example:

FROM: The [PROJECT NAME] acquisition and source selection are being conducted in accordance with AMS Clause 3.2.2.3 Source Selection. The Government contemplates awarding a Firm Fixed Price Contract for a period of five (5) years.

TO: The [PROJECT NAME] acquisition and source selection are being conducted in accordance with [(Pick one) AMS Policy 3.2.2.3 Complex and Noncommercial Source Selection OR AMS Policy 3.2.2.5 Commercial and Simplified Purchase Method]. The Government contemplates awarding a Firm Fixed Price Contract for a period of five (5) years.

**Reason for Change:**

AAQ-720 identified an incorrect citation in both Source Evaluation Plans (LPTA and Tradeoff). The purpose of the change is to correct the incorrect citation.

**Development, Review, and Concurrence:** AAQ-720/AAP

**Target Audience:** Acquisition Personnel

**Briefing Planned:** No.

**ASAG Responsibilities:** None.

**Section / Text Location:** AMS Procurement Policy & Guidance-Procurement Templates

**The redline version must be a comparison with the current published FAST version.**

☒ I confirm I used the latest published version to create this change / redline

**or**

☐ This is new content

**Links:** [https://fast.faa.gov/PPG\\_Procurement\\_Templates.cfm](https://fast.faa.gov/PPG_Procurement_Templates.cfm)

**Attachments:**

sourceevaluationprice clean

sourceevaluationprice redline

sourceevaluationtradeoff clean

sourceevaluationtradeoff redline

**Other Files:** N/A.